

# SERVICE LEARNING TEAM CONTRACT

Team Name \_\_\_\_\_

Service Learning Project Topic: \_\_\_\_\_

Period (Circle): 1 3

## Team Members & Contact Information

Members' Names	Email Addresses	Phone Numbers

Reasons Your Team Picked this Service Topic

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Team Goals for this Project: What do you want to accomplish?  
What do you want to be most proud of at the end of the project?

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## Group Norms

Norms need to be specific in how the team will keep each other accountable and on-task so the project will be successful. Norms need to address -but are not limited to- areas such as trustworthiness, work ethic, attendance/ absences, and conflict resolution.

### Suggested words and phrases for constructing norms:

persist communicate clearly and precisely manage impulsivity gather data through all senses listen with understanding and empathy create	imagine and innovate think flexibly respond with wonderment and awe think about your thinking take responsible risks strive for accuracy	find humor question and pose problems think independently apply past knowledge to new situations remain open to continuous learning
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1.

2.

3.

4.

## Group Management:

Firing a team member is a procedure that must be documented. When your group is having difficulties addressing the specific tasks and/or working with each other, you must follow specific steps. Here are the steps we will use for our first few projects and then you will develop your own.

### **1. Documented Warning**

(Teacher is notified via written or emailed note)

### **2. Meeting with facilitator**

**3. Facilitator will contact parents/ guardians to inform the parent of the behavior creating a barrier to group and personal success**

**4. Group Member will be FIRED and must complete the ENTIRE project alone**

TASKS AND STEPS	Point Person/People	Due Date
<b>I. Community Service Hours</b>		
A. Contact Service Organization - Write Formal Business Letter/Email		
B. Complete and Track 10 hours Individually/ 20 hours for Honors		
C. Follow Up with Thank You Letter		
<b>II. Research</b>		
A. Outside Reading Book - Split Book into 4 Parts  Complete Quote Analysis Chart Prior to each Book Chat  Pages or Chapters _____ - _____ Pages or Chapters _____ - _____ Pages or Chapters _____ - _____ Pages or Chapters _____ - _____		
B. Newspaper/Magazine/Journal/Website Articles Research Notes for Each Source  _____  _____  _____  _____		
C. Formal Interview of “Expert” in the Field  _____		



