

Interview # _____ Assessment

Standard: Research: Interview

Criteria	Description	Evidence	Student Score/ Notes	Teacher Score/ Notes
Organization	<ul style="list-style-type: none"> • Team establishes roles • Team is prepared with questions • Equipment is ready • Members arrive on time • Papers are orderly in folder 	<ul style="list-style-type: none"> • Complete and organized folder • Typed materials • Photos submitted 		
Questions Prepared & Follow-Up	<ul style="list-style-type: none"> • Appropriate, thoughtful questions prepared -based on purpose. • Interviewer listens closely and pursues the story with follow-up questions. 	<ul style="list-style-type: none"> • Written Interview Questions • Transcript Notes (revealing follow-ups) • Post Int. Notes 		
Listens & Observes	<ul style="list-style-type: none"> • Members listen closely • Members observe the person and the setting • Notes are detailed 	<ul style="list-style-type: none"> • Observation Notes • Post Int. Notes 		
Synthesis	<ul style="list-style-type: none"> • Following the interview, information is synthesized to find and develop the story. 	<ul style="list-style-type: none"> • Post Int. Notes • Team Chart • Written Reflections 		
Professionalism	<ul style="list-style-type: none"> • Treats the individual with respect • Introduces selves and closes politely • Considers the interviewee's reactions when asking questions. 	<ul style="list-style-type: none"> • Visible Rapport with interviewee • Feedback from interviewee 		

Overall Score: _____

HOW Score: _____