



Student Checklist

Freshman Year

- Develop good study habits
- Learn about extra-curricular activities - many colleges consider talent and leadership
- Get to know your Cleveland Scholarship Advisor
- Develop a 4 year academic plan
- Attend the College Fair in April
- Start community service hours/volunteering
- Take OGT (Ohio Graduation Test)

Sophomore Year

- Complete Sophomore Project
- Take the PSAT test
- Update 4 year academic plan
- Be certain you are fulfilling all course requirements to graduate
- Consider taking a Study Strategy course or a PSAT Test Prep course
- Attend the College Fair in April
- Begin to research some college choices

Junior Year

- Research college choices - use the resources in the College Resource Center
- Register to take the ACT/SAT:I/SAT:II - check for winter and spring dates
- Attend Workshop on College Planning for parents & students in November
- Explore SAT/ACT Review Courses
- Review 4 year academic plan, graduation and college entrance requirements
- Scholarship searches in the College Resource Center
- Schedule an appointment in the spring with counselor - invite parents
- Complete student information sheet for recommendations during April
- During the summer, work on college essays

Senior Year

- Finalize list of colleges to apply to by November
- Complete Senior Project
- Submit all applications - watch deadlines
- Visit with College Representatives all fall
- Register for SAT:I and II/ACT if necessary
- Pick up financial aid form to register for the "Profile" if required by college
- In December notify Counselor if 7th semester grades are to be sent to colleges
- Request final transcript to be sent to the college you will be attending
- Notify Guidance Counselor of all college decisions
- Apply for housing early - check refund policy
- Don't develop "senioritis" - colleges have been known to revoke admissions
- Graduation

