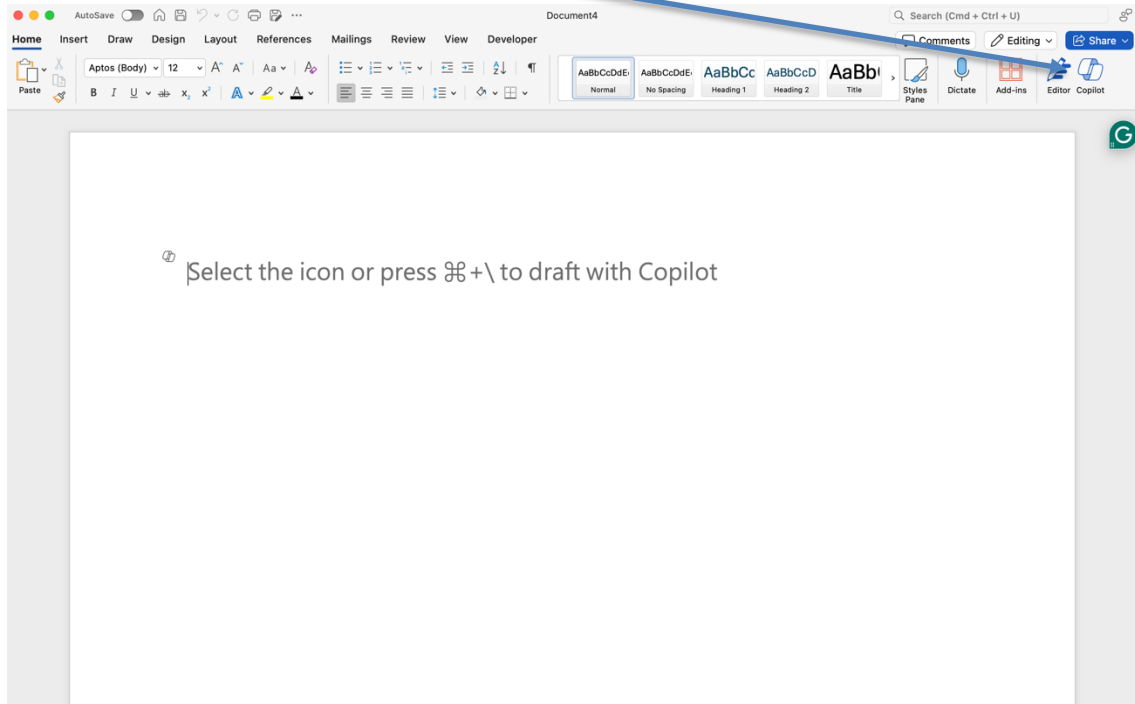


Ensuring Integration of Copilot with M365 Word

Step 1: Click on the Copilot app in your app ribbon. A menu of options for Copilot prompts appears on the right of your Word app.



Step 2: Input your prompt(s) describing your desired lesson. For example:

- *"Please provide me with a complete, fun 2-day STEM 5th-grade 5E lesson plan on Energy, forces and motion. Provide an overview of the lesson and list the corresponding literacy and math common core state standards and NGSS. No more than 3 for each."*
- *"Format each section into tables and outline chronological steps I should take while teaching. Also, include student learning objectives, activities, materials and time duration for each activity I will need to teach my lesson."*

